The Japan Foundation Centeror Cultural Exchange in Vietnam

Rules of Facilities Use

2024.10

Director of the Japan Foundation

Center for Cultural Exchange in Vietnam

1. The users shall bear all responsibility for the project.
2. On the day of use, the users must be sure to properly guide all persons to the facility to be used, such as by posting signs, information boards, and manning the reception desk. The Center will not provide any guidance.
3. After use, air conditioners, lighting, etc. must be turned off, and fixtures moved must be returned to their original position.
4. No one is allowed to enter outside of the permitted use space. No one other than staff of the Center is allowed to enter the working space.
5. The facilities may not be used for any purpose other than the permitted use.
6. In the following cases, the users must notify the Center and get permission must in advance.

(1) When changing the original project content

(2) When changing the period or time of use

(3) When cancelling the project

1. If any of the following is found to be the case during or after the event, the Center will cancel the usage permit

(1) When there is a false statement on the application form

(2) When it is recognized that the contents or conditions of the usage permit have been seriously violated.

(3) In the event that the applicant is found to be unqualified to conduct its activities.

(4) When there is a hindrance to the Center's activities.

1. In case of cancellation for the user's convenience, or cancellation due to unavoidable circumstances such as a disaster or accident, the Center shall not be liable for any compensation related to the implementation of the project.